

# Malibu High School

## ONLINE ATHLETIC CLEARANCE



1. Visit [www.AthleticClearance.com](http://www.AthleticClearance.com)
2. Watch quick tutorial video
3. **Register.** Parents register with valid email username and password. You will be asked to type in a code to verify you are human. If this step is skipped your account will not activate.
4. Login
5. Select “**New Clearance**” to start the process.
6. Choose the School Year in which the student plans to participate. *Example: Football in Sept 2016 would be the 2016-2017 School Year.*  
Choose the School at which the student attends and will compete for.  
Choose Sport
7. Complete all required fields for Student Information, Educational History, Medical History and Signature Forms.
8. Please pay for the sport contribution. This contribution ensures the students will have buses and officials for games.
9. Once you reach the **Confirmation Message** you have completed the process.
10. If you would like to register for additional sports/activities you may check off those sports below the Confirmation Message. Electronic signatures will be applied to the additional sports/activities.
11. All of this data will be electronically filed with your school’s athletic department for **review**. When the student has been **cleared for participation**, an email notification will be sent.

## **Online Athletic Clearance FAQ**

### Multiple Sports

Once you complete a clearance for one sport and arrive at the Confirmation Message, you will have the option to check off additional sports/activities for the current school year.

If you decide to participate in an additional sport/activity later on, you can access the multiple sport check boxes by clicking on the “Confirmation Message” of your original Clearance for that specific year.

### Physicals

The physical form can be downloaded on Step #1 or Student Info at the bottom of the web page. We prefer that physical form be uploaded online (done by uploading the completed form on Step #1), but we will accept a hard copy if handed into the athletic department.